

the Gender & Family Project

Gender Inclusiveness Action Plan

Please indicate how your institution will incorporate the elements of a Gender Inclusive School, including the guidelines of the New York City Department of Education.

FOCUS AREA	Individual(s) responsible?	Target Date?	Resources Required	Notes: Questions, concerns, next steps
Gender Inclusive Resources: – Signs, books, articles, media, images, posters, etc.				
Gender Inclusive teaching material: Books, videos, lessons plans.				
Implementation of gender inclusive lessons into existing curricula.				
Privacy: Maintaining student records confidential.				

Official Records: Protocol for legal name change in school record system.				
Name and Pronoun: Identification of preferred name and pronoun.				
Name and Pronoun: Confidential communication to school staff and faculty of student's preferred name and pronoun.				
Forms or other ways that allow for a parent to note if their child is gender nonconforming or transgender.				
Designated individual responsible for questions or concerns about gender inclusiveness on site.				
Gender Neutral Bathroom.				

Available resources and referrals for families and gender diverse children.				
Dress codes: supportive of students dressing in a manner consistent with their own sense of gender.				
Gay Straight Alliance or other group focusing on the needs of transgender or gender nonconforming students.				
Review and potential modification of gender-segregated activities.				
Locker accommodations.				
Physical education: Access by all students, including gender diverse youth.				

Policy: Articulation, distribution and visibility of gender inclusive policy to staff and faculty.				
Policy: Articulation, distribution and visibility of gender inclusive policy to parents and students.				
Complaint Procedure: Articulation, distribution and implementation.				
Gender Inclusivity Training: Administration and leadership.				
Gender Inclusivity Training: Faculty & Staff.				
Gender Inclusivity Training: Parents.				
Gender Inclusivity Training: Students.				